School of Specialised Excellence, Sector-11 Rohini
Plagiarism Policy

1. Introduction

Welcome to the School of Specialised Excellence, Sector-11 Rohini. Our school is committed to providing a high-quality education that fosters creativity, critical thinking, and ethical behaviour. To maintain academic integrity and ensure the originality of student work, we have established a comprehensive plagiarism policy.

2. What is Plagiarism?

Plagiarism is the act of using someone else's work, ideas, or intellectual property without proper acknowledgment. It is considered a serious academic offence and can take many forms, including but not limited to:

- Copying text, images, or ideas from books, websites, or other sources without citation.
- Submitting someone else's work as your own.
- Paraphrasing someone else's ideas without giving credit.
- Using unauthorised collaboration on assignments.

3. Methods of Plagiarism

Plagiarism can occur in various ways, including:

- Direct Copying: Copying text word-for-word from a source without quotation marks or citation.
- Paraphrasing : Rewriting someone else's work in your own words without proper attribution.
- Self-Plagiarism: Reusing your own previous work without permission or acknowledgment.
- **Inadequate Citation**: Failing to give proper credit to the original source of information or ideas.

4. General Guidelines

To uphold academic integrity, students are expected to follow these guidelines:

- Always cite your sources using the appropriate citation style (e.g., APA, MLA, Chicago).
- Use quotation marks when directly quoting someone else's work.
- Provide a bibliography or works cited page with all assignments.
- Seek guidance from teachers or librarians if you are unsure about how to cite a source.

5. How to Use a Plagiarism Checker

Our school provides access to plagiarism detection tools to help students ensure the originality of their work. To use a plagiarism checker:

1. Upload your document to the designated plagiarism detection software.
2. Review the similarity report generated by the software.

3. Revise any sections flagged as potential plagiarism by adding proper citations or rephrasing the content.

6. Detection of Plagiarism

Teachers and librarians are equipped with tools and expertise to detect plagiarism. They may use plagiarism detection software, conduct manual checks, and compare student work with available sources. Any suspected cases of plagiarism will be thoroughly investigated.

7. Measures for Quality Research

To promote high-quality research and prevent plagiarism, students should:

- Start assignments early to allow ample time for research and writing.
- Take thorough notes and keep track of all sources consulted.
- Understand and apply the principles of academic honesty.
- Participate in school-provided workshops and training sessions on research skills and citation practices.

By adhering to this plagiarism policy, students at the School of Specialised Excellence, Sector-11 Rohini will contribute to a culture of academic integrity and excellence. Together, we can ensure that all work produced is original, credible, and respectful of intellectual property rights.

Annexures

Form-I

Request for Plagiarism Verification Report for research work

To,
The Librarian
Dr.B.R Ambedkar School of Specialised
Excellence,Sector-11,Rohini,Delhi-110085

Subject : Request for Plagiarism check report of research work/project report/community
project/Personal Project /Article/any Other materials Etc

Respected Sir,
I am submitting herewith a softcopy of my research work . You are kindly requested to check
plagiarism and issue me a report to that effect.

Name of the Student : Ms. ....
Class & Section : ....
Roll No..
Address : ....
Title of the Research work: ....
I declare that, I am aware of anti-plagiarism policy of Dr.B.R Ambedkar School of Specialised
Excellence,Sector-11,Rohini,Delhi-110085.
I further declare that the soft copy being submitted for plagiarism check is the same as print
copy of research work

Signature of Student

Signature of the Supervisor
Signature the Lead facilitator

Form-II

CERTIFICATE

DR. B.R AMBEDKAR SCHOOL OF SPECIALIZED EXCELLENCE SECTOR-11,ROHINI

,DELHI-110089

CERTIFICATE OF PLAGIARISM CHECK

1. Name of the Student
2. Class & Section
3. Title of Research Work
4. Name of Supervisor
5. Designation
6. % of Similarity of content Identified
7. Acceptable Maximum Limit
8. Software Used Dupli checker
9. Date of Verification / / 2024

Report on Plagiarism check, Items with % of Similarity is attached

Signature of Supervisor Signature of Lead facilitator

Signature of Librarian